

Pillaton Parish Council

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Members of the Public and the Press are invited to attend all Council meetings

(Public Bodies (Admission to Meetings) Act 1960)

Date: Tuesday 7th January 2025
Time: 7.00pm
Location: The Village Hall Pillaton

To: Chairman & Parish Councillors

Chairman D Dolley
Councillors. Bunkum, Floyd, Johnson, Ley, Moore & Warne (Vice Chair)

You are hereby summoned to attend the above meeting to consider the items of business at the Public Meeting.

(LGA 1972 sch.12 para.10(2))

Councillors will be discussing all the items as listed overleaf on this Agenda.

Christopher Cook (CILCA) (PIALC)

Christopher Cook
Clerk to the Council & Responsible Financial Officer
31st December 2024

Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record proceedings and report on all public meetings (including on social media). No prior notification is needed but it would be helpful to let the Clerk know of any plans to film or record so that any necessary arrangements can be made to provide reasonable facilities to report on meetings. This permission does not extend to private meetings or parts of meetings which are not open to the public.

Should you wish to record the meeting, you are asked to act in a reasonable manner and not to disrupt the conduct of meetings by, for example, using intrusive lighting, flash photography, or in asking people to repeat statements for the benefit of the recording. Oral commentary may not be made during the meeting. The Chairman has the power to control public recording, and recording must be clearly visible to anyone at the meeting.

Please be aware that whilst every effort is taken to ensure that members of the public will not be filmed, we cannot guarantee this, especially if you are speaking or taking an active role. Members of the public will be permitted to speak for a period of 3 minutes. Please note that members of the public exercising their right to speak during Public Questions Time may be recorded.

The Parish Council recommend that any questions for Members should be submitted in writing to the Parish Clerk 24 hours before the Meeting and that responses may be put in writing later.



Chair: Councillor Dave Dolley
Vice: Councillor Roger Warne
Councillors: Shirley Floyd - Chris Ley -
- Peter Johnson - Graham Moore - Ivan Bunkum.



Pillaton Parish Council

7.00pm – Item 127 below (Public Bodies (Admission to Meetings) Act 1960 s.1 extended by LG Act 1972 s.100)

Questions and comments from members of the public (limited to 15 minutes in total)

This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chairman) to participate before the start of the meeting by asking questions, raising concerns, or making comments on matters affecting Pillaton. No decision can be taken during this session*, but the Chairman may decide to refer matters raised for further consideration. Items of a sensitive nature are not discussed in public and the Council passes a resolution under the above Act

* Councils cannot lawfully decide items of business that are not specified in the Summons/Agenda (LGA1972 Sch.12, paras 10(2)(b) and Longfield Parish Council v Wright (1918) 88Ch.119

Agenda | 7 January 2025 – Public Meeting

126/2025 Chair's Welcome & Announcements

Health and Safety housekeeping announcement,
Recording of Meetings – Please notify the Chair if you are intending to record this meeting.

127 Public participation

128 To receive Apologies for Absence and approve the reasons given.

(LGA 1972 s.85 (1))

129 Declarations of interest

Parish Councillors will be asked to make any declarations of interest in respect of items on this Agenda. Items A to C accord with the requirements of the Parish Council's Code of Conduct and Item D accords with the Localism Act 2011 s33(b-e). This does not preclude any later declarations.

A. Pecuniary/Registerable Declarations of Interests – Members must declare an interest, which has been declared on their Register of Financial Interests Form, relevant to this Agenda.

B. Non-registerable Interests – Members must declare non-pecuniary interests at the start of the meeting or whenever the interests become apparent.

C. Declaration of Gifts – Members must declare any gift or hospitality with a value more than £50.

D. Dispensations – Members to consider any written requests for dispensations.

130 To approve and sign as a correct record the draft Minutes of the Public Meeting 3rd December 2024. (LGA 1972 sch.12,para 41(1))

131 Matters arising from the Minutes for report purposes only.

132 Planning



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Pillaton Parish Council

New Planning Applications – None received

Application link <http://planning.cornwall.gov.uk/online-applications>

Planning Application Decisions – Two received

Application – PA24/09255

Location – Coombe Mill Farm Pillaton Mill Landrake Saltash Cornwall PL12 5AN

Proposal – Application for a lawful development certificate for an existing use – non compliance with agricultural occupancy condition contained within condition 15 of approval 02/00380/FUL dated 31.10.2002 has occurred for over 10 years.

Application PA24/09255 granted approval 6th December 2024

Application – PA24/07897

Location – Bristol Orchard Barn St Mellion Saltash Cornwall PL12 6RQ

Proposal – Single storey rear extension

Application PA24/07897 granted approval 12th December 2024

Planning Applications for information – None received

Planning Application received after Agenda has been issued – To be advised

133 (a) Finance

(i) Accounts for approval January 2025 = £1,350.00

(ii) Bank reconciliation balance £3,992 as at 7th January 2025

(iii) Account 1 = £837 / Account 2 = £3,155 (Balance £3,992)

(iv) Receipts 2024 / 2025 £3,803 / Payments 2024 / 2025 £3,791

Payment schedule	07-Jan-25	Period 10
Payee	Description	Amount
Christopher Cook	Salary (Dec)	120.00
HMRC	PAYE	30.00
Graham Moore	Annual grass cutting service	500.00
Duchy Defibrillators	Annual monitoring fee	372.00
Duchy Defibrillators	Training fees	108.00
Pillaton Village Hall	Parish Council Meetings	220.00
All BACs payments today		1,350.00

134 Chairman's items

135 Clerk's items

(i) Bad Debts draft Policy

(ii) Fraud Policy Statement

136 Pillaton Village News and website

137 Defibrillator



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Pillaton Parish Council

- 138 Councillor's reports (Fly-tipping review) – Any other business
- 139 Correspondence
- 140 The next Meeting of the Parish Council at the village hall will be on 4th February 2025
- 141 Councillors rise.

Christopher Cook 31.12.2024

Christopher Cook – Clerk & Responsible Financial Officer



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