

Pillaton Parish Council

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Members of the Public and the Press are invited to attend all Council meetings

(Public Bodies (Admission to Meetings) Act 1960)

Date: Tuesday 3rd March 2026 Public Meeting
Time: 7.00pm
Location: The Village Hall Pillaton

To: Chairman & Parish Councillors

Chairman D Dolley
Councillors. Bridgman, Bunkum, Floyd, Johnson, Moore & Warne (Vice Chair)

You are hereby summoned to attend the above meeting to consider the items of business at the Public Meeting.

(LGA 1972 sch.12 para.10(2))

Councillors will be discussing all the items as listed overleaf on this Agenda.

Christopher Cook (CILCA) (PIALC)

Christopher Cook
Clerk to the Council & Responsible Financial Officer
26th February 2026

Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record proceedings and report on all public meetings (including on social media). No prior notification is needed but it would be helpful to let the Clerk know of any plans to film or record so that any necessary arrangements can be made to provide reasonable facilities to report on meetings. This permission does not extend to private meetings or parts of meetings which are not open to the public.

Should you wish to record the meeting, you are asked to act in a reasonable manner and not to disrupt the conduct of meetings by, for example, using intrusive lighting, flash photography, or in asking people to repeat statements for the benefit of the recording. Oral commentary may not be made during the meeting. The Chairman has the power to control public recording, and recording must be clearly visible to anyone at the meeting.

Please be aware that whilst every effort is taken to ensure that members of the public will not be filmed, we cannot guarantee this, especially if you are speaking or taking an active role. Members of the public will be permitted to speak for a period of 3 minutes. Please note that members of the public exercising their right to speak during Public Questions Time may be recorded.

The Parish Council recommend that any questions for Members should be submitted in writing to the Parish Clerk 24 hours before the Meeting and that responses may be put in writing later.



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Vice: Councillor Roger Warne
Councillors: Shirley Floyd - Gary Bridgman -
- Peter Johnson - Graham Moore - Ivan Bunkum.



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7.00pm – Item 349 below (Public Bodies (Admission to Meetings) Act 1960 s.1 extended by LG Act 1972 s.100)

Questions and comments from members of the public (limited to 15 minutes in total)

This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chairman) to participate before the start of the meeting by asking questions, raising concerns, or making comments on matters affecting Pillaton. No decision can be taken during this session*, but the Chairman may decide to refer matters raised for further consideration. Items of a sensitive nature are not discussed in public and the Council passes a resolution under the above Act

* Councils cannot lawfully decide items of business that are not specified in the Summons/Agenda (LGA1972 Sch.12, paras 10(2)(b) and Longfield Parish Council v Wright (1918) 88Ch.119

Under the Local Government Act (LGA) 1972 s101, supported by *Regina V Secretary of State for the Environment ex parte London Borough of Hillingdon 1986* case law, no one councillor can make a decision on behalf of the Council.

Agenda | 3 Mar 2026 – Public Meeting

348/2026 Chair’s Welcome & Announcements

Health and Safety housekeeping announcement,
Recording of Meetings – Please notify the Chair if you are intending to record this meeting.

349 Public participation

350 To receive Apologies for Absence and approve the reasons given. (LGA 1972 s85(1))

351 Declarations of interest

Parish Councillors will be asked to make any declarations of interest in respect of items on this Agenda. Items A to C accord with the requirements of the Parish Council’s Code of Conduct and Item D accords with the Localism Act 2011 s33(b-e). This does not preclude any later declarations.

A. Pecuniary/Registerable Declarations of Interests – Members must declare an interest, which has been declared on their Register of Financial Interests Form, relevant to this Agenda.

B. Non-registerable Interests – Members must declare non-pecuniary interests at the start of the meeting or whenever the interests become apparent.

C. Declaration of Gifts – Members must declare any gift or hospitality with a value more than £50.

D. Dispensations – Members to consider any written requests for dispensations or whole Council dispensations.

352 To approve and sign as a correct record the draft Minutes of the Public Meeting held on Tuesday 3rd February 2026. (LGA 1972 sch.12.para 41(1))



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353 Matters arising from the Minutes for report purposes only.

354 A Report from Cornwall Councillor James Gale

355 Finance

A Accounts for Payment.

Members are asked to note the following items of expenditure for the month of **March 2026**.

Payment schedule	03-Mar-26	Period 12
Payee	Description	Amount
Christopher Cook	Salary (Feb)	120.00
HMRC	PAYE	30.00
Cornwall Council	Contested Election recharges	2,290.94
Dave Dolley	Chairman's expenses	15.98
Lloyds Bank	Monthly bank charges fee (Jan)	4.25
All BACs payments today		2,461.17

(i) Accounts for approval March 2026 = £2,461.17

(ii) Bank reconciliation balance £2,204.40 as 3rd Mar 2026

(iii) Account 1 = £1,312.28* / Account 2 = £ 892.12 (Balance £2,204.40)

(iv) Receipts 2025/2026 £5,102.80 / Payments 2025/2026 £6,610.54

- Pending bank charges £4.25

B Direct bank Payments & Receipts for information

All bank receipts for this period **£2,500.00** Total receipts **2025/2026** are **£5,102.80**

Total receipts **Account 1** 2025/2026 are **£5,102.80**

Total receipts **Account 2** 2025/2026 are **£0.00**

C Bank reconciliation and Earmarked Funds (EMF) balances as at the 3rd Mar 2026

Current Account Lloyds A/c1 £ 1,312.28

Business Reserve Lloyds A/c2 £ 892.12

Bank Reconciliation balance £ 2,204.40

Date	Payee	Description	Ref	Amount	Vat	Total
01-Apr	Christopher Cook	Clerk salary (Mar)	34	120.00		120.00
01-Apr	HMRC	PAYE	35	30.00		30.00
13-May	Christopher Cook	Clerk salary (Apr)	36	120.00		120.00
13-May	HMRC	PAYE	37	30.00		30.00
13-May	Zurich Municipal	Insurance renewal premium	38	413.20		413.20
13-May	Jon Cook Gardening	Pillaton play park strimming	39	75.00		75.00
03-Jun	Play Safety	RoSPA annual inspection report	40	116.00	23.20	139.20
03-Jun	Christopher Cook	Clerk salary (May)	41	120.00		120.00
03-Jun	HMRC	PAYE	42	30.00		30.00
03-Jun	Christopher Cook	Office/Admin.expenses	43	17.84		17.84



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03-Jun	Lloyds bank	Monthly bank charge fee	DD	4.25		4.25	
01-Jul	Christopher Cook	Clerk salary (June)	44	120.00		120.00	
01-Jul	HMRC	PAYE	45	30.00		30.00	
01-Jul	Jon Cook Gardening	Pillaton play park strimming	46	75.00		75.00	
01-Jul	Lloyds bank	Monthly bank charge fee	DD	4.25		4.25	
02-Sep	Christopher Cook	Clerk salary (July & August)	47	240.00		240.00	
02-Sep	HMRC	PAYE	48	60.00		60.00	
02-Sep	Dave Dolley	Chairman's expenses	49	14.90		14.90	
02-Sep	Cornwall ALC Ltd	Code of Conduct training costs	50	25.00	5.00	30.00	
02-Sep	Cornwall ALC Ltd	Code of Conduct training costs	51	137.50	27.50	165.00	
02-Sep	Lloyds bank	Monthly bank charge (July&August)	DD	8.50		8.50	
07-Oct	Christopher Cook	Clerk salary (Sept)	52	120.00		120.00	
07-Oct	HMRC	PAYE	53	30.00		30.00	
07-Oct	Pillaton Village Hall	Rental Rec. Field by Standing Order	50	20.00		20.00	
07-Oct	Cornwall ALC Ltd	Code of Conduct training costs	54	25.00	5.00	30.00	
07-Oct	Lloyds bank	Monthly bank charge fee	DD	4.25		4.25	
04-Nov	Christopher Cook	Clerk salary (Oct)	55	120.00		120.00	
04-Nov	HMRC	PAYE	56	30.00		30.00	
04-Nov	Chris Ley	Wix website annual fee	57	147.00		147.00	
04-Nov	Jon Cook Gardening	Pillaton play park strimming	58	75.00		75.00	
04-Nov	Pillaton Village Hall	Goalposts purchase contribution	59	128.98		128.98	
04-Nov	Lloyds bank	Monthly bank charge fee	DD	4.25		4.25	
02-Dec	Christopher Cook	Clerk salary (Nov)	60	120.00		120.00	
02-Dec	HMRC	PAYE	61	30.00		30.00	
02-Dec	Graham Moore	Annual grass cutting service	62	500.00		500.00	
02-Dec	Dave Dolley	Remembrance Wreath S.137	63	20.00		20.00	
02-Dec	Lloyds bank	Monthly bank charge fee	DD	4.25		4.25	
06-Jan	Christopher Cook	Clerk salary (Dec)	64	120.00		120.00	
06-Jan	HMRC	PAYE	65	30.00		30.00	
06-Jan	Duchy Defibrillators	Annual monitoring fee	66	325.00	65.00	390.00	
06-Jan	Pillaton Village Hall	Parish Council Meetings	67	220.00		220.00	
06-Jan	Lloyds bank	Monthly bank charge fee	DD	4.25		4.25	
03-Feb	Christopher Cook	Clerk Salary (Jan)	68	120.00		120.00	
03-Feb	HMRC	PAYE	69	30.00		30.00	
03-Feb	Lloyds bank	Monthly bank charge fee	DD	4.25		4.25	
03-Mar	Christopher Cook	Clerk salary (Feb)	70	120.00		120.00	
03-Mar	HMRC	PAYE	71	30.00		30.00	
03-Mar	Cornwall Council	Contested Election recharges	72	2,290.94		2,290.94	
03-Mar	Dave Dolley	Chairman's expenses	73	15.98		15.98	
03-Mar	Lloyds bank	Monthly bank charge fee	DD	4.25		4.25	
Total payments					6,484.84	125.70	6,610.54



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Receipts 2025 / 2026

Date	Organisation	Description	Amount
08-Apr-25	Cornwall Council	Precept 1st tranche	2,500.00
31-May-25	HMRC	Vat claim 2024 2025	102.80
03-Sep-25	Cornwall Council	Precept 2nd tranche	2,500.00
		Total receipts	5,102.80

Refer to Finance report at www.pillaton.org/parish-council

356 Planning Application link <http://planning.cornwall.gov.uk/online-applications>

No NEW Planning Applications.

357 Neighbourhood Development Plan & Parish Plan – deferred to May 2026
www.pillaton.org/parish-council

358 Chairman's items – Recreation Field maintenance

359 Councillors reports

- (i) Defibrillator
- (ii) Fly-tipping incidents
- (iii) Playground equipment
- (iv) Other Councillor reports - Safeguarding
- (v) Community Highways Improvement programme 2026/29

360 Clerk's items – Assertion 10

361 Correspondence

362 **The next Meeting of the Parish Council at the village hall will be on 7th April 2026 at 6:00pm. This Meeting will be the Annual Parish Meeting and will be followed immediately by the Public Meeting at 7:00pm**

363 Councillors rise.

Christopher Cook 26th February 2026

Christopher Cook – Clerk & Responsible Financial Officer



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Pillaton Village Website: www.pillaton.org/parish-council