

## PILLATON PARISH COUNCIL

A vacancy has arisen for the position of Clerk to Pillaton Parish Council.

The preferred candidate will have accounting experience and knowledge of local government procedures.

Salary will be subject to negotiation and the anticipated work load will be approximately 150 hours per annum. The primary duties involve setting meeting agendas, taking and publishing minutes, administering the PC financial account and managing official PC correspondence.

Candidates should apply in writing to the Chairman of the Council, Mr D. Dolley, Lyhner View Pillaton by April 15<sup>th</sup> 2024.