

# Pillaton Parish Council

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**Tuesday 4<sup>th</sup> March 2025**

**Present: Councillor Dolley (Chairman)**

**Councillors: Bunkum, Floyd, Johnson, Ley, Moore & Warne (Vice Chair)**

**Also in attendance:**

Christopher Cook - Parish Clerk & Responsible Financial Officer.

Members of the public: 3

Members of the public were permitted to speak on each Agenda item for a period of 3 minutes. This meeting was advertised as the Public Meeting of the Parish Council and as such could be filmed or recorded by broadcasters, the media, and members of the public. The public were advised that whilst every effort is taken to ensure that members of the public would not be filmed, it could not be guaranteed.

**Minutes 4<sup>th</sup> Match 2025**

## **159. Chair's Welcome & Announcements**

**Cllr Dolley (Chair) welcomed Councillors to the Meeting, there were three members of the public present.**

**Health and Safety housekeeping rules were delivered and social distancing (Covid-19) measures where appropriate were observed.**

**No one intended recording the meeting.**

## **160. Public Participation**

**None.**

## **161. To receive apologies (LGA 1972 s.85 (1))**

**No Apologies.**

**Councillors Resolved to note.**

## **162. Declarations of Interest**

**Councillors Resolved that no Councillors declared any pecuniary or non-pecuniary interests.**

**Councillors Resolved that no Councillors were liable for written Dispensations or Gifts.**



Chair: Councillor Dave Dolley  
Vice: Councillor Roger Warne  
Councillors: Shirley Floyd - Chris Ley -  
- Peter Johnson - Graham Moore - Ivan Bunkum.



# Pillaton Parish Council

**163. To approve the Minutes of the Public Meeting 4<sup>th</sup> February 2025.**

**Cllr Ley proposed, Cllr Floyd seconded that the draft Minutes were an accurate record. All agreed.**

**Councillors Resolved to approve the draft Minutes 4<sup>th</sup> February 2025.**

**164. Matters arising from the draft Minutes for report purposes only.**

**No matters arising.**

**Councillors Resolved to note.**

**165. Planning**

**New Planning Applications – None received**

Application link <http://planning.cornwall.gov.uk/online-applications>

**Planning Application Decisions – None received**

**Planning Application – For information – None received**

**Planning Application received after Agenda has been issued – None received**

**Councillors Resolved to note all Planning matters.**

**166. Finance**

- (i) **Accounts for approval March 2025 = £150.00**
- (ii) **Bank reconciliation balance £3,698 as at 4<sup>th</sup> March 2025**
- (iii) **Account 1 = £537 / Account 2 = £3,161 (Balance £3,698)**
- (iv) **Receipts 2024 / 2025 £3,803 / Payments 2024 / 2025 £4,091**

**Proposed Cllr Ley, seconded Cllr Bunkum. All agreed.**

**Councillors Resolved to approve the payments for 4<sup>th</sup> March 2025 and noted that the Finance Report(s) would form the internal audit procedure at 31<sup>st</sup> March 2025.**

**Councillors further noted overall budget expenditure against the level of Precept 2024 / 2025**

**167. Chairman's items**

Ivy has been cleared from the area of the Telephone Box.

The Chairman has reported to Cornwall Council that gulleys need to be cleared in the village.

No cleaning has been done since the initial report 5<sup>th</sup> February 2025 and that matter will be chased up with Cornwall Council. Recent heavy rainfall in the village has demonstrated that the gulleys need to be cleared.

**Councillors Resolved to note this report.**

**168. Clerk's items**



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# Pillaton Parish Council

The following draft Policies were presented for adoption-

- (i) Community Engagement
- (ii) Lone Working Policy
- (iii) Safeguarding Statement
- (iv) Equality Policy

**Proposed Cllr Warne (Vice Chair), seconded Cllr Moore. All agreed.**

**Councillors Resolved to approve and adopt the draft Policies.**

## 169. Pillaton Village news & website

Cllr Warne (Vice Chair) proposed, Cllr Moore seconded that Item 169 be considered under a Closed Session. See Item 172.

**Councillors Resolved to move the Item for discussion.**

## 170. Defibrillator ‘Bleed kits’

Cllr Warne (Vice Chair) confirmed that Dr Annette Rickard would provide Bleed Kit & First Aid training in early May 2025.

Councillors noted that the Defibrillator was required for an incident and that no code was available. Cllrs Johnson & Warne (Vice Chair) reiterated that residents should in the first instance dial 999 stating the defibrillator location of PL12 6QS.

An instruction regarding the location postcode would be placed in the Telephone box. All agreed.

**Councillors Resolved to note this report.**

## 171. Councillor’s reports & Fly-tipping review

A fly-tipping incident was recorded at Leigh Lane and the matter resolved.

Cllr Johnson reported-

- The annual ROSPA play equipment inspection would take place April / May 2025
- Councillor candidates and agents invited to attend a Teams briefing 12<sup>th</sup> March 2025
- Friends of St Odulp meet 1<sup>st</sup> March 2025 in connection with the Church PCC meeting which will consider church improvements
- The VE day commemoration plans for 3<sup>rd</sup> May 2025 are progressing

**Councillors Resolved to note these reports.**

## 172. Correspondence & Closed Session – Public Bodies

The Press and Public were requested to leave the Meeting due to the confidential nature of the Agenda Item 172

Referring to Item 169 Cllr Johnson confirmed that there had been confusion with lines of communication between the Village Hall members and the Parish Council website manager.



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Cllr Johnson confirmed that the matter had now been resolved, and Cllr Dolley (Chairman) confirmed that the website manager should only act on instruction from either the Parish Council Chairman or Clerk. All Councillors agreed.

**Councillors Resolved to note this report and agreed on lines of communication.**

The Press and Public, and Councillors were re-admitted to the meeting.

**173. The next Meeting of the Parish Council will be the Annual Parish Meeting to be held at the village hall be on the 1<sup>st</sup> April 2025 commencing at 6:00pm the Public Meeting follows immediately at 7:00pm**

**174. Meeting closed at 19:40**

**Signed Chairman Cllr Dolley..... Date.....**



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