

# Pillaton Parish Council

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Members of the Public and the Press are invited to attend all Council meetings

(Public Bodies (Admission to Meetings) Act 1960)

Date: Tuesday 1<sup>st</sup> April 2025  
Time: 7.00pm  
Location: The Village Hall Pillaton

## To: Chairman & Parish Councillors

Chairman D Dolley  
Councillors. Bunkum, Floyd, Johnson, Ley, Moore & Warne (Vice Chair)

You are hereby summoned to attend the above meeting to consider the items of business at the Public Meeting.

(LGA 1972 sch.12 para.10(2))

Councillors will be discussing all the items as listed overleaf on this Agenda.

*Christopher Cook (CILCA) (PIALC)*

Christopher Cook  
Clerk to the Council & Responsible Financial Officer  
17<sup>th</sup> March 2025

Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record proceedings and report on all public meetings (including on social media). No prior notification is needed but it would be helpful to let the Clerk know of any plans to film or record so that any necessary arrangements can be made to provide reasonable facilities to report on meetings. This permission does not extend to private meetings or parts of meetings which are not open to the public.

Should you wish to record the meeting, you are asked to act in a reasonable manner and not to disrupt the conduct of meetings by, for example, using intrusive lighting, flash photography, or in asking people to repeat statements for the benefit of the recording. Oral commentary may not be made during the meeting. The Chairman has the power to control public recording, and recording must be clearly visible to anyone at the meeting.

Please be aware that whilst every effort is taken to ensure that members of the public will not be filmed, we cannot guarantee this, especially if you are speaking or taking an active role. Members of the public will be permitted to speak for a period of 3 minutes. Please note that members of the public exercising their right to speak during Public Questions Time may be recorded.

The Parish Council recommend that any questions for Members should be submitted in writing to the Parish Clerk 24 hours before the Meeting and that responses may be put in writing later.



Chair: Councillor Dave Dolley  
Vice: Councillor Roger Warne  
Councillors: Shirley Floyd - Chris Ley -  
- Peter Johnson - Graham Moore - Ivan Bunkum.



# Pillaton Parish Council

**7.00pm – Item 183 below** (Public Bodies (Admission to Meetings) Act 1960 s.1 extended by LG Act 1972 s.100)

## **Questions and comments from members of the public (limited to 15 minutes in total)**

This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chairman) to participate before the start of the meeting by asking questions, raising concerns, or making comments on matters affecting Pillaton. No decision can be taken during this session\*, but the Chairman may decide to refer matters raised for further consideration. Items of a sensitive nature are not discussed in public and the Council passes a resolution under the above Act

\* Councils cannot lawfully decide items of business that are not specified in the Summons/Agenda (LGA1972 Sch.12, paras 10(2)(b) and Longfield Parish Council v Wright (1918) 88Ch.119

## Agenda | 1 April 2025 – Public Meeting

### **182/2025 Chair’s Welcome & Announcements**

**Health and Safety housekeeping announcement,  
Recording of Meetings – Please notify the Chair if you are intending to record this meeting.**

### **183 Public participation**

**184 To receive Apologies for Absence and approve the reasons given.  
(LGA 1972 s.85 (1))**

### **185 Declarations of interest**

Parish Councillors will be asked to make any declarations of interest in respect of items on this Agenda. Items A to C accord with the requirements of the Parish Council’s Code of Conduct and Item D accords with the Localism Act 2011 s33(b-e). This does not preclude any later declarations.

A. Pecuniary/Registerable Declarations of Interests – Members must declare an interest, which has been declared on their Register of Financial Interests Form, relevant to this Agenda.

B. Non-registerable Interests – Members must declare non-pecuniary interests at the start of the meeting or whenever the interests become apparent.

C. Declaration of Gifts – Members must declare any gift or hospitality with a value more than £50.

D. Dispensations – Members to consider any written requests for dispensations.

**186 To approve and sign as a correct record the draft Minutes of the Public Meeting 4<sup>th</sup> March 2025. (LGA 1972 sch.12,para 41(1))**

**187 Matters arising from the Minutes for report purposes only.**

### **188 Planning**



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# Pillaton Parish Council

New Planning Applications – None received

Application link <http://planning.cornwall.gov.uk/online-applications>

Planning Application Decisions – One received

Application PA25 / 00235

Proposal Proposed change of use from ancillary barn to full time residential dwelling (self-build)

Location Barn at Polborder Cottage Polborder Cornwall

**Planning Application PA25 / 00235 APPROVED 18<sup>th</sup> March 2025**

Planning Applications for information – None received

Planning Application received after Agenda has been issued – To be advised

189 (a) Finance

(i) Accounts for approval April 2025 = £150.00

(ii) Bank reconciliation balance £3,692 as at 1<sup>st</sup> April 2025

(iii) Account 1 = £529 / Account 2 = £3,163 (Balance £3,692)

(iv) Receipts 2025/2026 £0 / Payments 2025/2026 £150

**Accounts schedule April 2025**

Payment schedule	01-Apr-25	Period 1
Payee	Description	Amount
Christopher Cook	Salary (Mar)	120.00
HMRC	PAYE	30.00
<b>All BACs payments today</b>		<b>150.00</b>

(b) Finance – Year End Accounts for Internal Audit

(i) Supporting Statement to Receipts & Payments Account & Section 137

(ii) Receipts & Payments Summary 2024/2025

(iii) Summary Receipts & Payments Account 2024/2025

(iv) Statement of Income & Expenditure 2024/2025

(v) Over £100 payments listing 2024/2025

190 Chairman's items

191 Clerk's items

192 Pillaton Village News and website

193 Defibrillator

194 Councillor's reports (Fly-tipping review) – Any other business

195 Correspondence



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# Pillaton Parish Council

196 The next Meeting of the Parish Council at the village hall will be on 13<sup>th</sup> May 2025  
This Meeting will be the Annual Meeting of the Parish Council at 7:00pm

197 Councillors rise.

*Christopher Cook 17.3.2025*

**Christopher Cook – Clerk & Responsible Financial Officer**



Chair: Councillor Dave Dolley  
Vice: Councillor Roger Warne  
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- Peter Johnson - Graham Moore - Ivan Bunkum.

